



Parkmore Primary School

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PARENT PAYMENT ARRANGEMENTS 2024

Dear Parent or Carers,

At Parkmore Primary School, we are looking forward to another great year of teaching and learning and would like to advise you of our financial contributions for 2024.

Schools provide students with free instruction to fulfill the Victorian curriculum. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We thank you for all your support, whether through contributing financially, supporting our fundraising efforts and/or volunteering your time. This makes a huge difference to our school and the programs we can offer our students.

In recent years, your financial support has allowed us to: provide essential learning resources, maintained our fleet of classroom-based laptops and iPads, replaced technology such as classroom televisions, school grounds maintenance and improvements, provision of shared classroom book sets, visual art, science and performing arts resources.

In 2024, we ask you to please consider paying the voluntary curriculum contributions, as they support your child's learning resources in the classroom. We greatly appreciate the generosity of our wonderful families.

We would also like to bring to your attention that parents now purchase book packs directly from our recommended supplier, Maxim. These packs contain all the essential stationery items that your child will use on a daily basis and will be delivered to school. Please order your book pack by the date advised as Maxim cannot guarantee delivery prior to the start of the school year of orders placed after the cut-off date.

For further information on the Department's Parent Payments Policy see a one-page overview attached.

Thank you!

Yours sincerely,

Jodie Doble
PRINCIPAL

Rachel van Ketwich
SCHOOL COUNCIL PRESIDENT

PLEASE READ CONTENT OF THIS LETTER THOROUGHLY AS THERE ARE IMPORTANT ACTIONS THAT YOU NEED TO TAKE BY SPECIFIC DATES including student stationary orders, which need to be PLACED BY November 3, to ensure they are delivered in time for the start of the new school year.

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount	Paid
<i>Classroom consumables, materials & equipment not included in book pack</i> <ul style="list-style-type: none"> • Art – paint, crayons, canvas, glitter, coloured paper, glue, card, wool, material, wood, beading • Science – experiment consumables, books, shared classroom materials, equipment • Mathematics – numeracy manipulatives, calculators, maths kits • English – class sets, novels, readers • Sports – equipment • Humanities – resources, class sets 	\$100.00	
<i>Online Subscriptions, including</i> <ul style="list-style-type: none"> • Essential Assessment • Sentral • Virtual Library 	\$ 50.00	
<i>Information and Communications Technology</i> <ul style="list-style-type: none"> • provision & maintenance of devices (iPads, Laptops, Chromebooks) from shared classroom sets • Licence Agreements for curriculum software & access 	\$175.00	
<i>Printing and photocopying of worksheets and learning materials</i>	\$ 10.00	
Total Amount	\$335.00	

Educational items for students to own

You can find a list of items (stationary pack) that the school recommends you purchase from Maxim for your child to individually own and use. Please see the attached flyer with all the information needed to order your child/s stationary pack.

Extra-Curricular Items and Activities

Parkmore Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis – payment can be made as per payment methods contained in this letter

Other Contributions - for non-curriculum items and activities	Amount	
<i>School Sports Victoria membership – per student</i>	\$ 5.00	
<i>First aid: The school provides first aid consumables to treat students and to meet student health needs when at school, on excursions and camp.</i>	\$ 15.00	
<i>School grounds maintenance and improvements to keep the school looking its best.</i>	\$ 50.00	
Total Amount	\$ 70.00	

Tax deductible contributions	Amount	
<i>Library Fund: A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource – per family</i>	\$ 50.00	
Total Amount	\$ 50.00	

Financial Support for Families

Parkmore Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF) to eligible Health Care Card holders
- Centrepay
- State Schools relief

For a confidential discussion about accessing to these services, or if you would like to discuss alternative payment arrangements, contact:

Pamela Roberts **Ph:** 9878 5556 **Email:** parkmore.ps@education.vic.gov.au

CSEF:

If you hold a valid means-tested concession card or are a temporary foster parent, you may be eligible for CSEF. The allowance will be paid to the school to use towards expenses relating to camps, excursions or sporting activities for the benefit of your child. The annual CSEF amount for a primary school student is \$125.

An application form is enclosed, if you need another, contact the school office or download from www.education.vic.gov.au/csef.

Please present your Health Care Card & the CSEF form at the office for processing. CSEF eligibility will be subject to the parent/legal guardian's concession card being successfully validated with Centrelink on 29 January 2024, 15 April 2024.

The **final day for applications is June 28, 2024 (last day of term 2)**. Applications submitted after the cut-off date are not able to be processed. The onus is on families to make submissions to the school.

Your details:			
Student's name:	Year level	\$	
Curriculum Contributions		\$	
Other Contributions		\$	
Tax Deductible Contributions		\$	
TOTAL		\$	
Office use only:			
Date:	Payment type:	Batch:	\$

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

Payment methods

QKR



preferred option

Download the app from iTunes or Google Playstore and set up Parkmore Primary School using the QkR Code (see attached information) or search for us in the app.

Payments made after 4.30pm will be processed on the following business day.

BPAY PAYMENT



Bill Code: 87361

Bill Reference is located on your Family Statement.

BPAY payments made after 6pm (EST) will be processed the next business day. Check with your institution for cut-off times. BPAY payments can be scheduled at regular intervals to enable contributions to be made over a period of time.

If a payment is made via BPay, please advise the office how you would like monies dispersed in your account as there are no instructions given using this method.

parkmore.ps@education.vic.gov.au

CENTREPAY



You can arrange for instalments to be deducted from your regular Centrelink payment. Please contact your Centrelink branch for further information.

CREDIT CARD PAYMENT



Credit card payments can be made either in person, or over the phone.

CASH

Cash will be accepted at the school office.

Cash needs to be correct monies. (no change is held on-site)

PARENT PAYMENTS POLICY



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g.: textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.